

Resource Solutions

➔ Your best fundraisers start here

Organization Name:

Checklist:

- Check all order forms for the following: Student name, Organization name and prize selection.
- Verify all order forms have a complete shipping address and telephone number.
- Legible Writing (If you can't read it, we can't either.)
- If using more than one catalog and order form, make sure you include shipping for each order form.
- Spring Ship Dates are 2/15/09 – 6/12/09.
- Enclose payment to **Resource Solutions for 60% of the product total plus shipping?**
- 30 day terms must be pre approved.
- Include sales agreement if any contact or organization information changes.
- Accumulative Prize or Plant Incentive -Mark the prize incentive Item # (s) on the order form.
- The prizes arrive in bulk and the sponsor receives a list of winners. It would be helpful if the person in charge has a brochure but they do not have to. The seller and sponsor should have copies of their order forms. If they are using 2 catalogs, it is 10 items per seller and not per catalog. Staple order forms together when sellers have multiple pages so we make sure each student receives credit for sales regardless of brochure they are selling from. If the same person sells 10 from Breck's and 10 from Gurneys, they will be credited with 20 items sold. Plant incentive is one plant \$20 or under per 10 items sold.

Product Dollar Total = \$ _____ A

60% of Product Dollar Total = \$ _____ B

Total Shipping Costs = \$ _____ C

Amount Due
Resource Solutions = \$ _____ (B + C)

Amount Enclosed: _____

of Order Forms Enclosed _____

When sending your order forms, we recommend you use a service that can "track" the order—UPS—Fed Ex—etc. You are responsible for getting the order to Resource Solutions on time and in good condition.

Please return order forms and payment to: Resource Solutions PO Box 1513 Wichita, KS 67201

UPS or FedEx shipping address: Resource Solutions 1610 W. 13th Wichita, KS 67203

If you have a question or concern about your plant or delivery, please contact customer service. Please allow 3 to 4 weeks from the time the orders are mailed to the company.

Brecks 513-354-1512
Spring Hill 513-354-1510
Gurney's 513-354-1492

Email customerservice@brecks.com
Email customerservice@springhillnursery.com
Email customerservice@gurneys.com



BRECK'S
P.O. Box 1513 • Wichita, KS 67201-1513
1-800-642-0780
316-262-0780 • Fax 316-262-7169
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